IN THE CIRCUIT COURT FOR THE 31ST JUDICIAL CIRCUIT ORDER REGARDING PAYMENT PLANS

It is hereby ORDERED that the Clerk of the Circuit Court is authorized to establish deferred payment plans for unpaid fines and costs, pursuant to the mandate of Va. Code Ann. Section 19.2-354 (A) without the defendant being required to appear before a judge to request same, and without requiring further authorization from a judge, within the parameters stated below. This Order supersedes prior Orders on the same subject.

- 1. The defendant shall be required to complete Form CC1378 and submit it along with his application.
- 2. The Defendant shall be required to pay not less than the following:
 - a. \$25.00 per month if the balance due in fines and costs subject to the plan does not exceed \$750.00.
 - b. \$50.00 per month for balances over \$750.00 but less than \$1500.00.
 - c. \$75.00 per month for balances over \$1500.00 but less than \$2500.00.
 - d. \$100.00 per month for balances over \$2500.00.
- 3. Payment lower than stated must be approved by the sentencing judge or other judge.
- 4. The first payment shall be due on the first or fifteenth day of the month immediately following the month in which the application is made, as the defendant may request or the clerk may designate, or such other date not later than 45 days after the date of application as the defendant may request. Subsequent payments shall be due monthly on the same date.
- 5. The Defendant may not have defaulted on a prior plan more than once in the past year, provided, that the Clerk may establish a plan for a defendant who has defaulted more than once in the past year if the defendant pays all past due payments under the most recent defaulted plan.

Craig D. Johnston, Chief Judge

Richard P. Potter, Judge

Lon F. Farris, Judge

Mary Grace O'Brien, Judge

Carroll A. Weimer, Jr., Judge