



PRINCE WILLIAM COUNTY, VIRGINIA
BOARD AUDIT COMMITTEE
MINUTES OF MEETING

One County Complex Court
Prince William, Virginia 22192

HON. COREY A. STEWART, CHAIRMAN
HON. MAUREEN S. CADDIGAN
HON. JOHN D. JENKINS

ALTERNATES

HON. RUTH M. ANDERSON
HON. PETE K. CANDLAND
HON. JEANINE M. LAWSON
HON. MARTIN E. NOHE
HON. FRANK J. PRINCIPI

October 17, 2017

The Board Audit Committee was attended by the following:

Lou Cannon, RSM Internal Auditor
Patrock Lynch, RSM Internal Auditor
Clara Ewing, RSM Internal Auditor
Corey Stewart, Chairman, Regular Voting Member
Maureen Caddigan, Supervisor, Regular Voting Member
John Jenkins, Supervisor, Regular Voting Member
Ruth Anderson, Supervisor
Marty Nohe, Supervisor, arrived at 11:09 a.m.
Jeanine Lawson, Supervisor, arrived at 11:11 a.m.
Michelle Robl, County Attorney
Chris Martino, County Executive
Michelle Casciato, Deputy County Executive
Chris Price, Deputy County Executive
Michelle Attreed, Director of Finance
Deborah Wright, Library
Jean Ross, Library
Cathy Chang, Library
Andrew Spence, Library
Joslyn Jones, Library
Dianne Walker, Library
Courtney Tierney, DSS
Phyliss Jennings Holt, DSS
Tom Brown, Public Works
Matt Villareale, Public Works
Matt Brown, Chairman's Office

The Board Audit Committee (BAC) addressed the following items on the agenda:

1. Approval of Minutes

A. RES – Approve Minutes of September 5, 2017 BAC Meeting

The motion to approve the minutes of September 5, 2017, was moved by Mrs. Caddigan, seconded by Mr. Jenkins and approved unanimously. Copy of Resolution #BAC 18-11 attached.

2. Internal Audit Update by RSM

A. Provide status update on audits

An Equal Opportunity Employer

B. Status on hotline calls

Clara Ewing of RSM provided status update on audits and hotline calls; all calls were dispositioned as appropriate.

3. County Executive Time

A. Internal Audit RFP Update

4. County Attorney Time

A. RES – Authorize – Closed Session to discuss two draft audit reports.

The motion to go into closed session to discuss two draft audit reports and one audit in process was moved by Mr. Jenkins, seconded by Mrs. Caddigan and approved unanimously. Copy of Resolution #BAC 18-12 attached.

5. Items reported out of Closed Session (if any)

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| A. RES – Certify – Closed Session | NONE |
| B. RES – Accept – Audit Reports | NONE |

6. Audit Committee Member Time

NONE

7. Adjournment

A. RES – Adjourn Meeting

Having concluded all business on the agenda, the Board Audit Committee adjourned the meeting of October 17, 2017, at 12:48 p.m. The motion was moved by Mrs. Caddigan, seconded by Mr. Jenkins and approved unanimously. Copy of Resolution #BAC 18-15 attached.