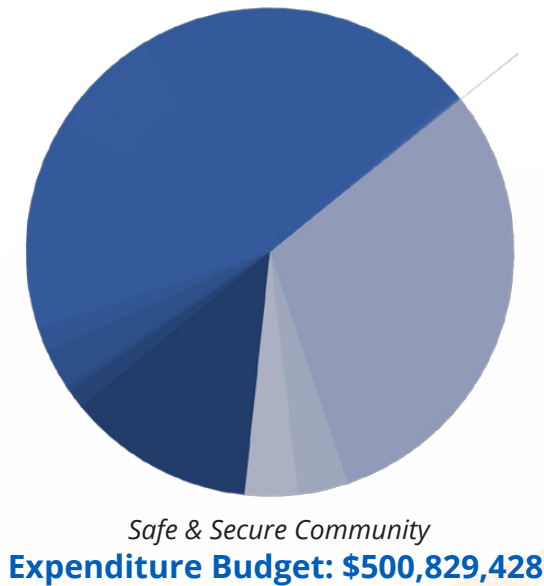


Magistrates

Mission Statement

The mission of the Magistrates' Office is to provide accessible, independent, and unbiased judicial services and accomplish statutory responsibilities to Prince William County, the Cities of Manassas and Manassas Park, and the Towns of Dumfries, Haymarket, Occoquan, and Quantico on a 24-hour per day, 365 days per year basis.



Expenditure Budget:
\$118,589

0.02% of Safe & Secure Community

Programs:

- Local Support: \$118,589

Mandates

The Code of Virginia mandates that there will be as many magistrates as are necessary for the effective administration of justice. Magistrate positions are authorized by the state Committee on District Courts. The County shall also provide all furniture and other equipment necessary for the efficient operation of the office.

State Code: [19.2-34](#) (Number of magistrates), [19.2-48.1](#) (Quarters for magistrates), [16.1-69.33](#) (Committee on District Courts)

Magistrates

Expenditure and Revenue Summary



Expenditure by Program	FY21 Actuals	FY22 Actuals	FY23 Actuals	FY24 Adopted	FY25 Proposed	% Change Budget FY24/ Budget FY25
Local Support	\$117,206	\$111,900	\$119,217	\$118,589	\$118,589	0.00%
Total Expenditures	\$117,206	\$111,900	\$119,217	\$118,589	\$118,589	0.00%

Expenditure by Classification

Salaries & Benefits	\$88,732	\$88,732	\$92,144	\$88,732	\$88,732	0.00%
Contractual Services	\$0	\$0	\$0	\$1,250	\$1,250	0.00%
Internal Services	\$18,230	\$15,353	\$20,126	\$20,127	\$20,127	0.00%
Purchase of Goods & Services	\$8,846	\$4,991	\$6,330	\$7,162	\$7,162	0.00%
Leases & Rentals	\$1,398	\$2,825	\$616	\$1,402	\$1,402	0.00%
Reserves & Contingencies	\$0	\$0	\$0	(\$84)	(\$84)	0.00%
Total Expenditures	\$117,206	\$111,900	\$119,217	\$118,589	\$118,589	0.00%

Funding Sources

Charges for Services	\$0	\$20	\$100	\$0	\$0	-
Total Designated Funding Sources	\$0	\$20	\$100	\$0	\$0	-
Net General Tax Support	\$117,206	\$111,880	\$119,117	\$118,589	\$118,589	0.00%
Net General Tax Support	100.00%	99.98%	99.92%	100.00%	100.00%	

Magistrates

Program Summary

Local Support

Magistrates are independent judicial officers who work directly for the Supreme Court of Virginia, Office of the Executive Secretary. The principal function of the magistrate is to provide an independent, unbiased review of complaints of criminal conduct brought to the office by law enforcement or the general public. Magistrate duties include issuing various types of processes such as arrest warrants, summonses, bonds, search warrants, and medical detention orders. Magistrates also conduct bail hearings in instances in which an individual is arrested on a warrant charging him or her with a criminal offense. Magistrates provide services 24-hours per day, 365 days per year to Prince William County, the Cities of Manassas and Manassas Park, and the Towns of Dumfries, Haymarket, Occoquan, and Quantico.

Key Measures	FY21 Actuals	FY22 Actuals	FY23 Actuals	FY24 Adopted	FY25 Proposed
Cost per criminal process handled (State and local budget)	\$101.78	\$131.76	\$137.71	\$131.58	\$143.52
Total criminal processes administered per Magistrate	\$1,934	\$2,240	\$2,341	\$2,237	\$2,440
Cost per civil process handled (State and local budget)	\$10.33	\$11.82	\$10.41	\$11.88	\$11.18
Total civil processes administered per Magistrate	\$186	\$201	\$177	\$202	\$190

Program Activities & Workload Measures <i>(Dollar amounts expressed in thousands)</i>	FY21 Actuals	FY22 Actuals	FY23 Actuals	FY24 Adopted	FY25 Proposed
Magistrates Services	\$117	\$112	\$119	\$119	\$119
Total criminal processes handled (warrants, bail process, search warrants)	34,807	38,084	39,814	39,642	43,469
Total civil processes handled (emergency protective orders, mental health orders, emergency medical orders)	3,345	3,413	2,992	3,691	2,244
Total hearing without processes issued (denials and referrals to other stakeholders)	1,102	850	905	933	900