



**PRINCE WILLIAM COUNTY  
COMMUNITY MENTAL HEALTH, DEVELOPMENTAL DISABILITIES  
AND SUBSTANCE ABUSE SERVICES BOARD**

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**BOARD MEMBERS PRESENT:**

Obediah Baker, Jr., Voneka Bennett, Altonia Garrett, Bradley Marshall, Timothy Oshiki, Francis Rath, Patrick Sowers

**BOARD MEMBERS ABSENT:**

Deanna Bayer, Dr. William Carr, John O’Leary

**STAFF PRESENT:**

Lisa Madron, Georgia Bachman, Diana Arana, Janet Hall - Office of the Executive Director

Division Managers: Sara Wheeler - Adult and Family Services; Dr. Kanchan Clark - Medical Director/Medical Services; Elise Madison - Emergency Services; Ginny Heuple - Early Intervention; Jacqueline Turner - Developmental Disability Services; Mike Goodrich - Administrative Services; Tanya Odell - Youth Services

Program Staff: LeNelle Mozell, Ashley Rushing, Renata Daum - Comprehensive Outpatient Recovery Program

**GUESTS PRESENT:**

Pat Victorson, NAMI Prince William

**PRESS PRESENT:**

None

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**OPENING:** The Regular Meeting of the Community Services Board was convened on November 16, 2023, at 6:49 p.m. in the Powell’s Creek Conference Room, James J. McCoart Government Center, 1 County Complex Court, Prince William, VA.

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**APPROVE REQUEST TO PARTICIPATE REMOTELY THROUGH ELECTRONIC COMMUNICATION MEANS**

**RESOLUTION 23-11R1-01**

**MOTION:** Marshall

**SECOND:** Sowers

**WHEREAS**, the Community Services Board adopted a policy pursuant to § 2.2-3708.2 VA CODE ANN to allow for remote participation by Members of the Board; and

**WHEREAS**, in accordance with the Board's policy, Mr. Francis Rath notified the Chair that the Member is requesting permission from the Board to electronically participate at the Board's November 16, 2023, meeting; and

**WHEREAS**, Mr. Francis Rath certified that he is unable to attend the meeting due an identified personal matter that prevents his physical presence; and

**WHEREAS**, the remote location from which the above member plans to electronically participate is his private home and the remote location will not be open to the public; and

**WHEREAS**, Mr. Francis Rath verified that his participation in any closed session of the meeting shall remain confidential and not be disclosed to any unauthorized persons or entities; and

**WHEREAS**, pursuant to the Board's policy, a request for electronic participation from a remote location shall be approved unless participation violates the Board's policy or any provision of the Virginia Freedom of Information Act; and

**NOW, THEREFORE, BE IT RESOLVED** that the Community Services Board hereby approves the request to participate in the meeting through electronic communication means in accordance with the Board's policy and a quorum of the Board was physically assembled at one primary or central location and arrangements were made for the voice of Mr. Francis Rath to be heard by all persons via Webex at the primary or central meeting location.

**Vote:**

Ayes--Baker, Bennett, Garrett, Marshall, Oshiki, Sowers

Nays--0

Abstained--Rath

Absent During Vote--0

Absent From Meeting--Bayer, Carr, O'Leary

## **CITIZEN'S TIME**

Pat Victorson - NAMI Prince William

Ms. Victorson shared the following NAMI updates:

--NAMI is welcoming a new AmeriCorps member, Samayah M. who is a Manassas Park high school graduate, and recent graduate of UVA.

--DBHDS provided a small grant to NAMI to provide services to the low English-speaking communities. Samayah speaks Dari and will be assisting clients who speak Dari, specifically mothers.

--NAMI has formed a newcomer parent support program; they are receiving support from Heather Martinsen's team and the global education center at the public schools. This will be one of Samayah's other focuses.

--Family classes starting January 22<sup>nd</sup> - March 18<sup>th</sup>.

--The first NAMI On Campus program has taken off. Tina DiGiacomo is one of the faculty members at Woodbridge high school.

## **STAFF TIME**

--**Mike Goodrich** - Mr. Goodrich shared that the CRC did receive bids, 1 of the 2 was qualified with all documents. Anticipating reopening the bidding prior to December 1. Hoping to have a general contractor awarded by the end of December to begin construction of the CRC.

--**Jacqueline Jackson**- Sharing feedback received from a family member the end of October. The family member wrote in regarding the support her brother received and wanted to acknowledge his support coordinator Felicia Carlton-Maye. Felicia has gone above and beyond to serve her brother's needs; she has helped him apply for housing and place him in a safe environment. She assisted him obtaining the funding to get much needed dental work completed.

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## **RECOGNITION**

Board Chair Oshiki recognized Mr. Obediah Baker, Jr. with a certificate of appreciation for 14 years of dedication to PWC. Throughout his 14 years of service Mr. Baker has served on several different committees and has supported the CS in many ways.

**PRESENTATION:** Women's Recovery Project - Ashley Rushing, Renata Daum

The Women's Recovery Project (WRP) team is made up of 6 therapists from both Sudley North and Ferlazzo. WRP serves women who are pregnant or have dependent

children and struggle with substance use disorder. WRP attempts to connect mothers and their children to community resources based on their needs. They provide wrap around services to treat mothers and children. WRP has future goals of providing in-house childcare or funds to support clients paying for Childcare while receiving services and the expansion of evidence-based therapy.

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**APPROVAL OF MINUTES**

**RESOLUTION 23-11R1-02**

**MOTION:** Sowers

**SECOND:** Garrett

The Prince William County Community Services Board does hereby approve the minutes of October 19, 2023.

**Vote:**

Ayes--Baker, Bennett, Garrett, Marshall, Oshiki, Rath, Sowers

Nays--0

Abstained--0

Absent During Vote--0

Absent From Meeting--Bayer, Carr, O'Leary

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**APPROVE 2024 BOARD MEETING SCHEDULE**

**RESOLUTION 23-11R1-03**

**MOTION:** Sowers

**SECOND:** Marshall

**WHEREAS**, the Prince William County Community Services Board generally meets once per month, the third Thursday of each month, with the exception of July, August, and the Holiday Season; and

**WHEREAS**, a new schedule of meetings must be approved by the Community Services Board for Calendar Year 2024 and made available to the public;

**NOW, THEREFORE IT BE RESOLVED**, that the Community Services Board does hereby approve the schedule of meetings for Calendar Year 2024, as appended.

**Vote:**

Ayes--Baker, Bennett, Garrett, Marshall, Oshiki, Rath, Sowers

Nays--0

Abstained--0

Absent During Vote--0

Absent From Meeting—Bayer, Carr, O’Leary

Attachment:

**COMMUNITY SERVICES BOARD MEETING SCHEDULE FOR 2024**

| <b>Date</b>                           | <b>Time</b>  | <b>Location</b>                |
|---------------------------------------|--------------|--------------------------------|
| Thursday, January 18                  | 6:30-9:00 PM | Powell’s Creek Conference Room |
| Thursday, February 15                 | 6:30-9:00 PM | Powell’s Creek Conference Room |
| Thursday, March 21                    | 6:30-9:00 PM | Powell’s Creek Conference Room |
| Thursday, April 18                    | 6:30-9:00 PM | Powell’s Creek Conference Room |
| Thursday, May 16                      | 6:30-9:00 PM | Powell’s Creek Conference Room |
| Thursday, June 20                     | 6:30-9:00 PM | Powell’s Creek Conference Room |
| Thursday, July 18 ( <b>Optional</b> ) | 6:30-9:00 PM | Powell’s Creek Conference Room |
| <b>August Recess</b>                  |              |                                |
| Thursday, September 19                | 6:30-9:00 PM | Powell’s Creek Conference Room |
| Thursday, October 17                  | 6:30-9:00 PM | Powell’s Creek Conference Room |
| Thursday, November 21                 | 6:30-9:00 PM | Powell’s Creek Conference Room |
| Thursday, December 12                 | 6:30-9:00 PM | Powell’s Creek Conference Room |

**ACTION ITEM**

**APPROVE AMENDMENTS TO COMMUNITY SERVICES BOARD BY-LAWS**

**RESOLUTION 23-11R1-04**

**MOTION:** Marshall

**SECOND:** Garrett

**WHEREAS,** the By-Laws Committee of the Prince William County Community Services Board have reviewed the current By-Laws; and

**WHEREAS,** the By-Laws Committee of the Prince William County Community Services Board has recommended changes; and

**WHEREAS,** the By-Laws Committee has made their recommended changes known to the Members of the Prince William County Community Services Board;

**NOW, THEREFORE BE IT RESOLVED** that the Prince William County Community Services Board does hereby accept the amended By-Laws as appended.

**FURTHER, BE IT RESOLVED** that the Prince William County Community Services Board will review the current By-Laws on a yearly basis.

**Vote:**

Ayes--Baker, Bennett, Garrett, Marshall, Oshiki, Rath, Sowers

Nays--0

Abstained--0

Absent During Vote--0

Absent From Meeting--Bayer, Carr, O'Leary

**DISCUSSION ITEMS**

**1<sup>st</sup> Quarter of FY24 Accounts Receivable Report – Mike Goodrich**

Insurance balances have gone down. Vacancies have been filled and billing will be maximized. Client balances were down as well. Debt set off is fairly low as well. Aged account receivable report is higher currently, hoping to have better news in the future.

**1<sup>st</sup> Quarter of FY24 Financial Report – Mike Goodrich**

Review of revenue and expenditure for the first quarter.

**1<sup>st</sup> Quarter of FY24 Services Report – Mike Goodrich**

3% increase on unduplicated clients. EI 10% increase from FY23. ES/Access decrease in services. Medical Services remain as is.

**ELECTION OF OFFICERS FOR CALENDAR YEAR 2024**

**RESOLUTION 23-11R-05**

**MOTION:** Sowers

**SECOND:** Marshall

**WHEREAS**, the following slate of officers for 2024 were presented by the Nominating Committee at the October 19, 2023, meeting of the Community Services Board:

Timothy Oshiki-Chairman

John O'Leary-Vice Chairman

Voneka Bennett-Secretary

**WHEREAS**, there were no nominations from the floor;

**WHEREAS**, the Community Services Board Members accepted the slate of officers;

**NOW, THEREFORE BE IT RESOLVED**, that the Prince William County Community Services Board does hereby elect the following officers for 2024:

Timothy Oshiki-Chairman  
John O’Leary-Vice Chairman  
Voneka Bennett-Secretary

**Vote:**

Ayes-- Baker, Bennett, Garrett, Marshall, Oshiki, Rath, Sowers

Nays--0

Abstained--0

Absent During Vote--0

Absent From Meeting--Bayer, Carr, O’Leary

**Advisory Committee for the Crisis Receiving Center**

Mr. Sowers volunteered. Mr. Baker volunteered to be a community member of the committee.

**Advisory Committee for the Children’s Mental Health Initiative**

Mr. Oshiki volunteered.

**Committee for December Housing Appointment**

Leaving this open for next month’s board meeting so additional members can have an opportunity.

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**OPEN ITEMS**

None

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**EXECUTIVE DIRECTOR’S TIME**

--Ms. Madron is sharing that Mx. Bayer is not in attendance because she and her husband were in an automobile accident. They are both out of the hospital and are staying with family members. Mx. Bayer hopes to be able to participate soon via video.  
--Ms. Madron would like to recognize Mike on his recent completion of the 9-month training that was completed with DBHDS. He learned all about DBHDS and completed a capstone project on recruiting for nurses. Thank you, Mike, for completing all your work and taking this on as well.

--Ms. Madron shared that annually we give certificates to staff for years of services. These certificates are shared via "Let's Talk with Georgia and Lisa", we had 50 recipients.

-- Phoenix center is now open as of the beginning of December. They were temporarily closed due to a neighboring fire.

--Connections is hoping to reopen the CRC in Chantilly, Virginia sometime in May 2024. This is not a full CRC.

--Ms. Madron reviewed the email that was sent out regarding her temporary change for the next two years. She will be taking a position with the county, and in the meantime, Georgia Bachman will be the Executive Director and Sherry Bowman will be the Deputy Director.

### **DEPUTY DIRECTOR'S TIME**

--Ms. Bachman shared an update about the leave behind bags. By December there will have been 3000 bags distributed. QR codes have been added to the bags that directs individuals to a resource page. Already there have been close to 400 unique users and close to 500 users in total. Thank you to Sara Wheeler and her team for all of their work on creating these to go bags. Thank you, Michelle Kaston, for adding the QR codes.

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### **BOARD MEMBERS' TIME**

**OBEDIAH BAKER, JR.:** Thanked everyone for the past 14 years, and thanked the WRP for their presentation.

**ALTONIA GARRETT:** Thanked the WRP for their presentation. Congratulations to Felicia and Mike on their hard work. Also, a thank you to all of the staff who reached milestones. Happy Thanksgiving.

**FRANCIS RATH:** Mr. Rath stated he participated in the meeting for the leave behind bags.

**BRADLEY MARSHALL:** Mr. Marshall thanked the WRP for their presentation. Stated that he thought the financial presentations were great. Congratulations to Lisa on her new position! Congrats to Mr. Baker.

**PATRICK SOWERS:** Congrats to Mike, 9 months is a lot of time to work on something. Congrats to Felicia for her hard work. Congrats to Lisa and Georgia. Thank you to the WRP for their presentation.



**VONEKA BENNETT:** Thank you to the WRP for their presentation.  
Congrats Mike. Thank you to everyone at the CSB for all what they do. Congrats Lisa!

**TIMOTHY OSHIKI:** Mr. Oshiki congratulated Lisa and Georgia on being appointed.  
Congratulations to Mike. Shared that he has received a lot of praises for Heather  
Martinson for all that she is doing to complete the Narcan trainings.

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**ADJOURNMENT**

**RESOLUTION 23-11R1-06**

**MOTION:** Sowers  
**SECOND:** Marshall

The Prince William County Community Services Board does hereby agree to  
adjourn the November 16, 2023, Regular Meeting at 8:05 p.m.

**Vote:**  
Ayes--Baker, Bennett, Garrett, Marshall, Oshiki, Rath, Sowers  
Nays--0  
Abstained--0  
Absent During Vote--0  
Absent From Meeting--Bayer, Carr, O'Leary

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