



Meeting Minutes

Feb 9, 2023

6:00 PM

Kelly Leadership Center
Room 1101A/B
14715 Bristow Rd
Manassas, VA 20112

Present: JET Appointees – Chinaka Barbour, Kenny Boddye, Jennifer Boeder, Karen Carney, Connor Hernandez, Adele Jackson, Hamza Lateef, Earnie Porta, Thomas Smith, Matthew Villareale, Jessica Weimer, Julius Williams, and alternate Liza Zargarpur

Giulia Manno – Director Office of Sustainability, Robert Skoff – Prince William County Attorney, Alan Smith – Prince William County Attorney, Erik Carlsen-Landy – Assistant Division Counsel

Absent: JET Appointee Paige Thacker

Roll Call: Quorum Present

Citizen's Time: None

New Business:

- JET appointee introductions
- K Boddye provided a background on the JET and representatives from Prince William County Schools provided background on school sustainability initiatives
- Appointees discussed the differences between the Sustainability Commission and the JET
- G Manno provided input on the role of the staff liaison and JET Clerk
- County Attorney, R Skoff, provided a briefing on the Freedom of Information Act (FOIA) and how it pertains to the business of the JET
- E Porta requested that G Manno look into establishing a county email address for the JET for purposes of consolidating record of communication
- County Attorney, A Smith, provided a briefing on the Conflicts of Interest Act (COIA) and how it pertains to the appointees

- Bylaws were adopted by the JET. The draft bylaws were amended to determine that meetings will be held every third Thursday of the month at 6pm. [VOTING RECORD: Motion E Porta; Second T Smith; Ayes – by acclimation; Nays; None]
- E Porta was elected Chair of the JET [VOTING RECORD: Motion K Boddye; Second J Williams; Ayes – by acclimation; Nays; None]
- K Boddye was elected Vice Chair of the JET [VOTING RECORD: Motion T Smith; Second A Jackson; Abstained K Boddye; Ayes – by acclimation; Nays; None]
- K Boddye presented document to help appointees develop and prioritize the JET’s areas of focus. Appointees will discuss their ideas at the next meeting.
- Next meeting will be held on March 16, 2023. G Manno will be following up with locations of future meetings.

Meeting Adjourned at 7:32pm