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community services
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**PRINCE WILLIAM COUNTY
COMMUNITY MENTAL HEALTH, DEVELOPMENTAL DISABILITIES
AND SUBSTANCE ABUSE SERVICES BOARD**

BOARD MEMBERS PRESENT:

Obediah Baker, Jr., Deanna Bayer, Voneka Bennett, Dr. William Carr, Altonia Garrett, Bradley Marshall, John O’Leary, Timothy Oshiki, Patrick Sowers

BOARD MEMBERS ABSENT:

None

BOARD VACANCY:

City of Manassas Park

STAFF PRESENT:

Lisa Madron, Georgia Bachman, Melinda Bringham-Office of the Executive Director
Division Managers: Mike Goodrich, Administrative Services; Dr. Kanchan Clark, Medical Services; Sara Wheeler, Youth Adult and Family Services; Elise Madison, Emergency Services
Program Staff: Robyn Fontaine, Daiyan Qureshi - Administrative Services; Barbara Darby, Keisha Dennis, Tricia Unger – SMVF/ACCESS

GUESTS PRESENT:

Pat Victorson-NAMI Prince William
Francis Rath-Chief Public Health Coordinator for the City of Manassas Park

PRESS PRESENT:

None

OPENING: The Regular Meeting of the Community Services Board was convened on November 17, 2022, at 6:30 p.m. in the Powell’s Creek Conference Room, James J. McCoart Government Center, 1 County Complex Court, Prince William, VA.

CITIZEN'S TIME

--Ms. Pat Victorson of NAMI Prince William invited the CS Board Members to a VOICE Assembly on December 4th from 3:45-5:30pm at Trinity Presbyterian Church in Herndon. They are expecting to have 400+ people in attendance including area political leaders. Ms. Victorson also expressed her appreciation to the CS Board for everything that they do to serve the citizens of Prince William County. Ms. Victorson shared that she learned today that the CIT Program is going to be used as a state-wide model in Virginia which speaks well to the wonderful things going on in the county.

STAFF TIME

--Robyn Fontaine, Administrative Division: Ms. Fontaine introduced the newest member of the Administrative Division, Daiyan Qureshi. Mr. Qureshi will be assisting her with matters related to the Community Services budget, finance, and compliance reporting.

PRESENTATION: Access/Veterans Services (SMVF) – Barbara Darby & Keisha Dennis

Ms. Madron welcomed and introduced Barbara Darby-ACCESS Program Manager, Keisha Dennis-SMVF TII, and Tricia Unger-Engagement Specialist from the ACCESS Program.

Ms. Dennis shared that the Service Member, Veteran, and Families is one of the 9 required services within STEP-VA and that it is designed to help ensure that veterans, active-duty members, and military family members are able to obtain behavioral health treatment services and supports. SMVF provides the following services: comprehensive assessments, case coordination, support services, assistance to homeless and incarcerated veterans, outreach, case management, assistance in obtaining benefits, therapy, and comfort kits. Ms. Dennis shared that many of her clients are not aware of the available services that the VA offers or do not know how to access VA services.

Ms. Dennis stated that a recent study found that an estimated 20 veterans die by suicide every day and that out of the 20, only 6 were connected to the VA for healthcare prior to their deaths. Ms. Dennis also shared that the use of a firearm is the lethal means in most suicide deaths for veterans. Approximately 72% of veterans die by firearm compared to 50% for civilians. CS has gun locks available, which when used they can increase the time and distance between someone with suicidal intent and lethal means in an effort to reduce deaths.

Ms. Dennis shared that CS has exceeded the target goals for Military Competency Training for staff (90%), identifying and tracking SMVF population (90%), and assessing for risk (90%).

APPROVAL OF MINUTES

RESOLUTION 22-11R1-01

MOTION: Oshiki

SECOND: Baker

The Prince William County Community Services Board does hereby approve the minutes of October 15, 2022.

Vote:

Ayes--Baker, Bennett, Bayer, O'Leary, Oshiki, Sowers

Nays--0

Abstained--Carr, Garrett, Marshall

Absent During Vote--0

Absent From Meeting--0

RECOMMEND THE PRINCE WILLIAM BOARD OF COUNTY SUPERVISORS BUDGET AND APPROPRIATE \$5,202,308 TO RECONCILE THE VIRGINIA DEPARTMENT OF BEHAVIORAL HEALTH AND DEVELOPMENT SERVICES PERFORMANCE CONTRACT AND AUTHORIZE THE DIRECTOR OF FINANCE TO RE-APPROPRIATE ALL UNEXPENDED AMOUNTS TO THE NEXT FISCAL YEAR

RESOLUTION 22-11R1-02

MOTION: Oshiki

SECOND: Marshall

WHEREAS, the Department of Behavioral Health and Developmental Services (DBHDS) provides funding to Prince William County Community Services through the Performance Contract in accordance with Chapters 5 and 6 of Title 37.2 of the Code of Virginia (VA. Code § 37.2-500 512 and § 37.2-600 through 615); and

WHEREAS, the DBHDS Performance Contract has unencumbered balances available, and Community Services has authority to use these balances in subsequent fiscal years; and

WHEREAS, budgets and appropriations are required in Fiscal Year (FY) 2023 to reconcile the DBHDS Performance Contract funds; and

WHEREAS, funds are restricted for use in accordance with the DBHDS Performance Contract agreement including services and supports for behavioral health, mental health, intellectual disability, developmental disability, and substance abuse; and

WHEREAS, there is no general fund local tax support required to budget and appropriate these funds;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Community Services Board recommend the Prince William Board of County Supervisors hereby budget and appropriate \$5,202,308 to reconcile the Virginia Department of Behavioral Health and Developmental Services Performance Contract in FY 2023;

BE IT FURTHER RESOLVED that the Prince William County Community Services Board recommends the Prince William Board of County Supervisors hereby authorize the Director of Finance to re-appropriate all unexpended amounts, specific to this request, to the next fiscal year.

Vote:

Ayes-- Baker, Bennett, Bayer, Carr, Garrett, Marshall, O’Leary, Oshiki, Sowers

Nays--0

Abstained--0

Absent During Vote--0

Absent From Meeting--0

RECOMMEND THE PRINCE WILLIAM BOARD OF COUNTY SUPERVISORS ACCEPT, BUDGET, AND APPROPRIATE \$296,567 IN ONE-TIME OPIOID SETTLEMENT FUNDS

RESOLUTION 22-11R1-03

MOTION: Bayer

SECOND: Garrett

WHEREAS, the Opioid Settlement Directing Administrator provides funding to Prince William County (PWC) in accordance with Virginia Opioid Abatement Fund and Settlement Allocation Memorandum of Understanding (MOU) as a result of the National Prescription Opiate Litigation; and

WHEREAS, PWC must reflect accurate revenue and request funds be budgeted and appropriated; and

WHEREAS, funds are restricted for use in accordance with the Virginia Opioid Abatement Fund and Settlement Allocation MOU for community-based opioid abatement services including intervention, treatment, education, prevention, and recovery services; and

WHEREAS, there is no general fund local tax support required to budget and appropriate these funds;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Community Services Board recommend the Prince William Board of County Supervisors hereby budget and appropriate \$296,567 in one-time opioid settlement funds;

BE IT FURTHER RESOLVED that the Prince William County Community Services Board recommend the Prince William Board of County Supervisors hereby authorize the Director of Finance to re-appropriate all unexpended amounts, specific to this request, to the next fiscal year.

Vote:

Ayes-- Baker, Bennett, Bayer, Carr, Garrett, Marshall, O’Leary, Oshiki, Sowers

Nays--0

Abstained--0

Absent During Vote--0

Absent From Meeting--0

RECOMMEND THE PRINCE WILLIAM BOARD OF COUNTY SUPERVISORS ACCEPT, BUDGET, AND APPROPRIATE \$559,967 IN ONGOING AND \$387,773 IN ONE-TIME REVENUE TO RECONCILE THE FISCAL YEAR 2023 COMMUNITY SERVICES COUNTY BUDGET TO ANTICIPATED REVENUES

RESOLUTION 22-11R1-04

MOTION: Baker

SECOND: Bayer

WHEREAS the Department of Behavioral Health and Developmental Services (DBHDS) and other funding sources have notified Community Services (CS) of funding changes; and

WHEREAS, CS is required to reflect accurate revenue projections; and

WHEREAS, CS must request an increase in budget authority so that additional funds can be expended; and

WHEREAS, CS requests increasing ongoing DBHDS Infant & Toddler of Virginia, Part C Early Intervention revenue by \$57,163 federal, \$283,054 state, and \$150,000 Medicaid to provide children from birth to age three with early intervention services and establish 1 FTE Assistant Director of Human Services, grade D62, and 3 FTE Senior Clinical Services Caseworkers, grade C51, permanent positions; and

WHEREAS, CS requests increasing ongoing state DBHDS Systems Transformation Excellence Performance revenue by \$54,750 to provide support services to individuals with a serious mental illness (SMI) in developing or regaining independent living skills in support of long-term recovery; and

WHEREAS, CS requests increasing one-time federal Substance Abuse and Mental Health Services Administration (SAMHSA) Prevention Set Aside revenue by \$150,000 and ongoing state DBHDS Gambling Prevention revenue by \$15,000 to develop a Greater Prince William Prevention Coalition to expand the trauma informed community network supports for behavioral health, suicide, alcohol, tobacco, and gambling and establish 1 FTE Senior Clinical Services Casework, grade C51, grant limited term position, effective through September 30, 2025; and

WHEREAS, CS requests increasing one-time federal Washington/Baltimore High Intensity Drug Trafficking Area Prevention revenue by \$111,640 for youth prevention services; and

WHEREAS, CS requests increasing one-time federal DBHDS Projects for Assistance in Transition from Homelessness revenue by \$4,673 to provide community-based outreach, behavioral health, and case management services for adults with SMI who are experiencing or are at risk of homelessness; and

WHEREAS, CS requests increasing one-time federal SAMHSA State Opioid Response Diversity, Equity, and Inclusion revenue by \$15,000 to provide a community outreach and media campaign targeted at reducing stigmas related to behavioral health challenges; and

WHEREAS, CS requests increasing one-time federal SAMHSA Mental Health Federal Block Grant revenue by \$19,275 to support increased retention efforts for the behavioral health workforce by providing professional development and training; and

WHEREAS, CS requests increasing one-time state DBHDS Omnibus Budget Reconciliation Act revenue by \$54,000 for client specific supports to provide individuals with developmental disabilities who live in nursing homes with specialized care; and

WHEREAS, CS requests increasing one-time state DBHDS Assertive Community Treatment revenue by \$28,185 to provide community-based psychiatric treatment, vocational rehabilitation, peer support and clinical intervention services for individual with severe and persistent mental illness; and

WHEREAS, CS requests increasing one-time Cal Ripken, Sr. Foundation Program revenue by \$5,000 to purchase sports equipment for programs supporting at-risk youth, and their families, in developing a positive connection with law enforcement; and

WHEREAS, funds are restricted for the above-mentioned areas; and

WHEREAS, there is no general fund local tax support required to accept, budget, and appropriate these funds;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Community Services Board recommends the Prince William Board of County Supervisors accept, budget, and appropriate \$559,967 ongoing and \$387,773 in one-time revenue to reconcile the Fiscal Year 2023 Community Services County budget to anticipated revenue;

BE IT FURTHER RESOLVED that the Prince William County Community Services Board recommends the Prince William Board of County Supervisors authorize the Director of Finance to re-appropriate all unexpended amounts, specific to this request, to Fiscal Year 2024.

Vote:

Ayes-- Baker, Bennett, Bayer, Carr, Garrett, Marshall, O’Leary, Oshiki, Sowers

Nays--0

Abstained--0

Absent During Vote--0

Absent From Meeting--0

End of FY 22 Report for Regional Crisis Resource Management

Ms. Elise Madison presented the FY 22 End of Year Regional Crisis Resource Management Report. Ms. Madison shared a background on the regional inpatient psychiatric beds, coordination, and legislation. Ms. Madison reported that PWC’s LIPOS usage was down and that she attributes this to patients being “boarded” in the hospital emergency departments and not transferring to beds in an inpatient facility. Ms. Madison shared that CS made 99 referrals to REACH in FY 22 and that CR2 responded to 172 individuals in FY 22. Ms. Madison shared that ECO and TDO rates are down from the prior fiscal year and that she attributes this drop due to the efforts of the Co-Responder and Outreach team. Ms. Madison shared that the Crisis Receiving Center is expected to open in 2023 and that the contract has been awarded to Connections Health Solutions.

Crisis Receiving Center Quarterly Status Update

Mr. Goodrich shared the Crisis Receiving Center Quarterly Status Update. They are continuing to work with the design firm for the CS portion of the space to ensure that the programs needs can be accommodated. Mr. Goodrich said that he was able to tour the space this morning and that demolition has begun in the interior space. He also shared that there will be delays in the build-out due to delays in getting network equipment and furniture.

1st Quarter of FY 23 Accounts Receivable Report

Mr. Goodrich shared the 1st Quarter of FY 23 Accounts Receivable Report. This quarter CS collected \$2,674,758 which is an increase of 63% over FY 22 for the same quarter. Mr. Goodrich has attributed this to filling the vacancies in the Accounts Receivable area of the Administrative team along with their constant engagement with the Managed Care Organizations (MCO's). Mr. Goodrich also reviewed the debt set off and aged accounts receivable.

1st Quarter of FY 23 Financial Report

Mr. Goodrich shared the 1st Quarter of FY 23 Financial Report and stated that The County provides \$35.9 million (57%), the Cities of Manassas and Manassas Park provide \$3.7 million (6%), and Community Services generates the remainder in special revenues. Federal revenues are 49% received, but do not yet reflect a \$569K budgeted increase that is forthcoming. When this carryover is recognized, the budgeted amount will be 12% received. Medicaid fees are at 30% of budget. Appropriations through September that have been approved by the Board of County Supervisors are reflected in the figures. Collected state revenues are shown as 88% of the budgeted amount, but that does not reflect a \$5.2M budgeted increase that is forthcoming. When this carryover is recognized, the budgeted amount will be 55% received. Mr. Goodrich shared Community Services has expended 20% of its annual budget of \$68.1M through the first quarter of Fiscal Year 2023.

1st Quarter of FY 23 Services Report

Mr. Goodrich shared the Clients Served Report for the 1st Quarter of FY23 along with the following highlights:

- Total Un-Duplicated Clients – 6,106 which is a 1.2% increase from FY 2022 count of 6,031.
- Developmental Services, Case Management – This remains consistent from prior years with 958 clients.
- Developmental Services, Day Care – This remains consistent with 104 clients.
- Early Intervention program increases – Overall increase of 397 unique clients, or 30.1%:
 - Assessment/Service Coordination – 4.7% increase from FY 22
 - Therapeutic and Educational Services – 11.2% increase from FY 22
- Vocational Services – Increased 26.8% from FY 22. There are 30 additional clients than FY 22.
- Access Services – The number of assessments has increased 31.0% from FY 2022, 473 assessments.
- Emergency Services – 10.0% increase in the unique individuals being served (increase from 687 to 756 unique clients).
- Drug Offender Recovery Services, Adult Detention Center – This remains consistent from prior years with 52 clients.
- New Horizons, Outpatient – 24.5% increase from FY 22 (from 507 clients to 631 clients).

- New Horizons, Behavioral Health, and Wellness – 315 attendees at these in person and virtual events. This reflects the high demand for health and wellness education events in the community.

Mr. Goodrich also shared the following data that was not available at the time of the report dispatch:

Developmental Services - Day Support 26
Developmental Services - Group Home 4
Developmental Services - Supported Employment Services 46
Developmental Services - Supported Living 12

ELECTION OF OFFICERS FOR CALENDAR YEAR 2023

RESOLUTION 22-11R-05

MOTION: Sowers

SECOND: Bayer

WHEREAS, the following slate of officers for 2023 were presented by the Nominating Committee at the October 20, 2022 meeting of the Community Services Board:

Timothy Oshiki- Chairman
John O’Leary- Vice Chairman
Obediah Baker, Jr. -Secretary; and

WHEREAS, Mr. Baker declined the nomination of Secretary and nominated Ms. Voneka Bennett from the floor to serve as Secretary;

WHEREAS, the majority of Community Services Board Members supported the change in Secretary and accepted the revised slate of officers.

NOW, THEREFORE BE IT RESOLVED, that the Prince William County Community Services Board does hereby elect the following officers for 2023:

Timothy Oshiki-Chairman
John O’Leary-Vice Chairman
Voneka Bennett-Secretary

Vote:

Ayes-- Baker, Bennett, Bayer, Carr, Garrett, Marshall, O’Leary, Oshiki, Sowers

Nays--0

Abstained--0

Absent During Vote--0

Absent From Meeting--0

OPEN ITEMS

None

EXECUTIVE DIRECTOR’S TIME

--Ms. Madron shared the following announcements:

- Mari Pringle and Sarah Clarius graduated the NaCo Leadership Academy. She shared that their commitment to self-development and learning is commendable.
- LaChondra Everett graduated from SystemLEAD which is a leadership development program through DBHDS. Ms. Madron said that she is looking forward to discussing her capstone project with her on the workforce challenges.

DEPUTY DIRECTOR’S TIME

--Ms. Bachman shared that she has been enjoying getting out and meeting with the CS program staff, Adult Detention Center staff, and the state probation office staff. She was very impressed with how culturally sensitive and gender responsive the CS DORM staff are along with their Spanish speaking intensive outpatient services. She was stunned by the level of co-occurring services in response to the increasing complexity of their clients. She also spent time with HIDTA staff, and shared that it was wonderful hearing about all of the great work they are doing.

BOARD MEMBERS' TIME

OBEDIAH BAKER, JR.: Mr. Baker expressed his thanks to Ms. Madron and to all the presenters this evening. Mr. Baker shared that although he declined the nomination to the Executive Committee, he is still available to assist the CS Board in any way he can.

DR. WILLIAM CARR: Dr. Carr shared that he did not attend last month's meeting as he was travelling in Australia. He shared that he got the wonderful news about the CRC while he was abroad and is very pleased that the CRC is moving forward. Dr. Carr thanked the staff for the presentations this evening.

VONEKA BENNETT: Ms. Bennett thanked the staff for the presentations this evening and she especially enjoyed hearing about the veteran's program. She shared that the suicide rate among veterans is alarming and thanked Ms. Dennis for her hard work and commitment to the program. Ms. Bennett also thanked Ms. Madron and staff for all that they do. Ms. Bennett wished everyone a very happy Thanksgiving holiday.

DEANNA BAYER: Mx. Bayer shared that tonight's presentation was very good and is glad that Prince William County has stepped up to serve veteran's and their families. Mx. Bayer said that every time she hears a presentation or speaks with staff, she does not think that she could be more impressed, but she is. Mx. Bayer wished everyone a happy holiday.

ALTONIA GARRETT: Ms. Garrett thanked Ms. Dennis for her presentation and for her knowledge, compassion, and support for the program. Ms. Garrett thanked Ms. Fontaine for her attention to detail and your attention to the incoming funding and allocations. Ms. Garrett also thanked Ms. Madron for her leadership and the staff that recently graduated.

BRADLEY MARSHALL: Mr. Marshall thanked the staff for the presentation this evening. He shared that he had not been aware of much of the information and that he appreciated learning about the program. Mr. Marshall shared that he feels that as a society, we have an absolute duty to our veterans and that this program is important step in fulfilling this duty. Mr. Marshall stated that he feels that Emergency Services are the most important thing that CS does and that the funding issues for crisis stabilization are ongoing and that it is a huge issue. Mr. Marshall thanked the staff for all that they do and shared that he feels that CS is one of the best managed and most financially sound organizations he has ever been a part of which allows the CS Board to have the big picture approach. Mr. Marshall also wished everyone a very happy Thanksgiving.

JOHN O'LEARY: Mr. O'Leary thanked Ms. Dennis for her presentation and asked her to please thank her husband for his service and her sacrifices being a military spouse. Mr. O'Leary also shared his thoughts and prayers to the UVA community for the tragic event that happened. Mr. O'Leary wished everyone a happy Thanksgiving and asked that everyone be thankful and have compassion for those who may be going through personal struggles around the holidays.

TIMOTHY OSHIKI: Mr. Oshiki thanked Pat Victorson of NAMI Prince William for all that she does for the community. Mr. Oshiki shared that he feels honored to advocate for such an amazing group of people from top to bottom. He said that while they never see all the support staff that keep everything running, they are appreciated. Mr. Oshiki thanked Ms. Dennis and shared that he knows how hardheaded he has been in his life, a trait he shares with other veterans and that he knows how difficult dealing with veterans can be. Mr. Oshiki thanked her for her patience and compassion. Mr. Oshiki wished everyone a happy Thanksgiving.

PATRICK SOWERS: Chairman Sowers shared that he lost a good friend that was a veteran to suicide and thanked the CS staff as they see people in a state of despair every day. Chairman Sowers shared that he almost had to use his REVIVE! kit recently and thankfully EMS arrived in time to treat the individual. He shared that he is thankful that even if EMS had not arrived, he had it available and has been trained to use it. Chairman Sowers encouraged everyone to attend a REVIVE! training if they have not done so yet.

AUTHORIZED CLOSED SESSION

RESOLUTION 22-11R1-06

MOTION: Sowers

SECOND: Oshiki

WHEREAS, the Prince William County Community Services Board desires to discuss in Closed Session personnel matters as allowed under Virginia Code 2.2-3711, section A6, "Discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected."

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Community Services Board does hereby authorize discussion of the aforesated matters in Closed Session.

Vote:

Ayes-- Baker, Bennett, Bayer, Carr, Garrett, Marshall, O'Leary, Oshiki, Sowers

Nays--0

Abstained--0

Absent During Vote--0

Absent From Meeting--0

CERTIFICATION OF CLOSED SESSION

RESOLUTION 22-11R1-07

MOTION: Sowers

SECOND: Garrett

WHEREAS, the Prince William County Community Services Board has this day adjourned into Closed Session in accordance with a formal vote of the Board, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Freedom of Information Act requires certification that such Closed Session was conducted in conformity with the law;

NOW, THEREFORE IT BE RESOLVED, the Prince William County Community Services Board does hereby certify that to the best of each member's knowledge, i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Closed Session to which this certification applies, and ii) only such public business matters as were identified in the Motion by which the said Closed Session was convened were heard, discussed, or considered by the Board. No Member dissents from the aforesaid certification.

Adjourned into Closed Session at 8:43 p.m.
Concluded Closed Session at 9:15 p.m.

Vote:

Ayes-- Baker, Bennett, Bayer, Carr, Garrett, Marshall, O'Leary, Oshiki, Sowers

Nays--0

Abstained--0

Absent During Vote--0

Absent From Meeting--0

ADJOURNMENT

RESOLUTION 22-11R1-08

MOTION: Oshiki

SECOND: Garrett

The Prince William County Community Services Board does hereby agree to adjourn the October 20, 2022, Regular Meeting at 9:16 p.m.

Vote:

Ayes-- Baker, Bennett, Bayer, Carr, Garrett, Marshall, O'Leary, Oshiki, Sowers

Nays--0

Abstained--0

Absent During Vote--0

Absent From Meeting--0
